

Important Instructions for the Principal Investigator when Purchasing Equipment for Funded Research Projects

The Deanship of Research and Graduate Studies emphasizes the importance of creating an attractive and stimulating environment to support the university's research and innovation system. This entails ensuring research sustainability and adhering to best practices to bolster the university's research infrastructure. To achieve these goals, it is imperative to ascertain the actual need and quality of the equipment to be procured for funded research projects according to the following guidelines:



Ensure that the device is not already present in the university's research infrastructure platform



The purchased device must be from a reputable brand.



The company's warranty and maintenance period must be a minimum of two years, explicitly mentioned in the price quote.



The Quotation should encompass training on the device's usage provided by the company, clearly stated within the Quotation.



Complete the checklist and attach it to the order



The price offer must cover reagents, kits, and standards for a period of no less than two years during the warranty period.



Ensure that the device is an up-to-date released model in its category.



Obtain written approval to purchase the device from the Deanship of Research and Graduate Studies

Submission Procedures according to the regulations

